## PULMAN ARENA EVACUATION PROCEDURES IN CASE OF FIRE OR CIVIL DEFENCE EMERGENCY

## IF YOU DISCOVER A FIRE

- Raise the alarm immediately by operating the nearest alarm
- When the alarm is activated
- Then all occupants must evacuate the affected area immediately
- Do not linger to finish a phone call, a task, serving a customer/member or to collect personal belongings
- Close doors behind you but do not lock them
- Turn off appliances and systems that if left unattended could cause a fire
- Leave all lights on
- Leave immediately by the NEAREST safe exit route.
- Move quickly but DO NOT RUN
- All occupants are to be directed to move to the nominated assembly areas
- Depending on the exit used Occupants are to assemble at either:
  - 1. Car park area at the front of the Arena
  - 2. Car park at Western end of Arena
  - 3. Compound at Eastern end of Arena
  - 4. Netball Courts

DO evacuate immediately - follow all emergency exit signs

DO turn off appliances and systems that if left unattended could cause a fire

DO use your designated assembly areas

DO NOT return for personal belongings

DO NOT linger or delay evacuating for any reason

DO NOT carry food or drinks during an evacuation

## Firefighting should only be attempted if:

- You have been trained in the use of the firefighting equipment
- The fire is small enough to contain
- You are not putting yourself or anyone else at risk

## OCCUPANTS MAY ONLY RE ENTER THE ARENA AFTER THE FIRE SERVICE HAS GIVEN CLEARANCE TO THE CHIEF FIRE WARDEN



